

## work experience

2013 - Present  
**Library Assistant**  
Huntington Branch Library  
Shelton, Connecticut

Design flyers to advertise library events. Set up a weekly e-newsletter through Constant Contact, marketing library programs. Provide one-on-one instruction to library members in the use of library online resources.

Optimized and formatted "hold" receipts for a more efficient workflow. Created a digital "lost / paid" receipt PDF form to replace carbon copy version. Conducted the library website migration to a new web host. Maintain and troubleshoot 17 public and staff desktop and laptop computers.

2011 - Present  
**Freelance Graphic Designer**  
Self-Employed  
Milford, Connecticut

Research and stay aware of recent design trends in order to handle the changing needs of clients. Meet with clients and counsel them about the value of a brand and the development process of their project. Create drafts and make revisions based on client input.

Finalize documents and prepare the output for printing or web publishing.

Projects include: ebook cover design; printed book cover design and type layout; logo and identity design, posters, flyers, and business cards.

2004 - 2010  
**Production Technician and Graphic Designer**  
Accel Printing & Graphics Corp.  
Mount Kisco, New York

Printed and designed assorted office and promotional materials including business cards, letterhead, brochures, posters, etc. Performed photo manipulation and color correction to enhance customer images.

Managed a monthly newsletter for a distribution list of 3,000 people. Responsibilities included: artistic direction, layout design typography, and creating ads.

Assigned design, production, and finishing tasks to other employees. Trained and supervised junior graphic designer. Instructed employees in the use of software, production, and finishing equipment. Answered employees' questions about software.

Responsible for operation of all digital presses, including interfacing with an external CREO RIP. Minor company website management. Responsible for purchasing new software and hardware when necessary. Built five computers for the shop from scratch.

Broad range of clientele included: Chambers of Commerce, restaurants, medical and legal professions, automotive services, schools, architects, photography studios, real estate groups, libraries, museum, etc.

2003 - 2004  
**Luthier's Assistant**  
The Guitar Specialist, Inc. South  
Salem, New York

Prepped guitar necks and fretwire for refretting. Restrung, polished, and tuned repaired guitars. Cleaned, organized, and restocked repair stations.

1999 - 2003  
**Sales / Instrument Repair Associate**  
Bramson's Music  
Mount Kisco, New York

Managed the guitar maintenance station, operated POS system, labeled and stocked inventory.

# Matt Preece

graphic designer

(203) 903-8894 • [mattpreece@ketomega.com](mailto:mattpreece@ketomega.com)  
[www.ketomega.com](http://www.ketomega.com) • *portfolio*  
Milford, Connecticut 06460

## qualifications

I'm an innovative worker who enjoys design in both digital and physical media. I have a strong background in quick print and layout design. I'm proficient with the Adobe Creative Suite, specializing in Photoshop, Illustrator, and InDesign. I am also familiar with: QuarkXPress, the Microsoft Office Suite, Maya, 3ds Max, and Blender.

I can easily learn any new digital interface or proprietary software. I have hand-coded my website and have a working knowledge of HTML and CSS. I enjoy working in Windows, Mac OSX, and various Linux distributions.

## interests

- Learning more about HTML, CSS, and web design
- Coding and updating my personal website: [ketomega.com](http://ketomega.com)
- Font browsing
- Keeping up to date on technology news, trends, gadgets, etc.
- PC, console, and mobile gaming
- Game design and concept art
- Troll plush design and construction

## education

2008  
**MERCY College** • White Plains, New York  
Magna Cum Laude  
Bachelor of Fine Arts: Computer Arts and Design

2002  
**Fox Lane High School** • Bedford, New York

## achievements

A poster and flyer, which I designed, won the Huntington Branch Library an award for "Outstanding Public Relations." This was a state-wide award presented by the Connecticut Library Association.

My artwork was selected for the "Made with Krita 2016" art book. I am one of forty artists from all over the world who contributed to this book using the open source painting software Krita.



[ketomega.com](http://ketomega.com)